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| 8 May 1945 University-Guelma | Department of English |
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| Teacher's Office: 15 | Co-efficient: 3 |
| Continuous evaluation (TD) Attendance: 50 % Participation: 5% Class work: 45 % | Remark: no examination |

Research Methodology and Design (RMD): How to Write a Master's Dissertation

1. Introduction to academic research: writing dissertations, research paradigms, research design, types of research, methods and tools, types of reliable sources, and plagiarism avoidance.
2. Steps of the research proposal (in Linguistics/literature & Civilisation) + Writing the introduction, the lit review.
3. Literature review (practice).
4. Writing the statement of the problem (part 1).
5. Writing the statement of the problem (part 2).
6. Writing "aims of the study".
7. Writing the section of "research methodology and design".
8. Writing the section of "population of the study".
9. Writing the section of "the structure of the dissertation".
10. Writing the outline (division of chapters + titles and subtitles for each chapter).
11. Writing/designing the questionnaire: section 1 + 2.
12. Writing/designing the questionnaire: section 3.
13. Data analysis and some expressions used to report the results of the questionnaire.
14. Writing interviews + Data analysis.
15. In-text citation in APA (7th edition/2019) and MLA (9th edition/2021).
16. Bibliography citation in APA (7th edition/2019) and MLA (9th edition/2021).
17. Writing tables and figures in APA and MLA + the title page + paraphrasing + summarizing (practice).
18. Writing the abstract.
19. Paraphrasing + summarising (APA and MLA).
20. Paraphrasing + summarising (APA and MLA).
21. Paraphrasing + summarising (APA and MLA).
22. Writing Power-Point Presentations for the viva.

Example of reporting verbs for the literature review (APA: past simple for the literature review and reporting the results & present simple for implications and interpretations (this implies/this shows...) - **MLA:** present simple.

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|----------|------------|--------------------|----------------|--------------|-------------|------------|-------------|
| analysed | admitted | compared | described | explained | maintained | proclaimed | supposed |
| added | announced | concurred | determined | explored | neglected | revealed | stressed |
| argued | approved | confessed | differentiated | expressed | offered | realised | suggested |
| adopted | asserted | confirmed | disconfirmed | insisted | observed | recognised | summarised |
| advised | assumed | criticized | discussed | illustrated | proposed | rejected | supported |
| accepted | claimed | considered...as... | doubted | indicated | pointed out | remarked | uncovered |
| affirmed | classified | defined...as... | encouraged | investigated | predicted | showed | upheld |
| agreed | commented | declared | estimated | mentioned | presumed | stated | viewed...as |

